

Position Profile

General information	
Job Title	Senior Management Accountant
Company	Gill Group
Department	Finance

Position summary

The Gill Group is an ambitious, privately owned technology product group of companies based in Hampshire. The group has embarked on a growth plan, involving significant investment and continuous improvement.

Gill has a reputation as a world leader in its field as a designer and manufacturer of high quality sensors and instrumentation. Gill sensors are used by some of the most demanding customers in industrial machine condition monitoring, process measurement & control, motorsport and defence.

The Gill Group is made up of four companies;

- **Gill Research & Development** is an engineering company committed to product innovation with a focus on developing user friendly, market leading products utilising proprietary measurement technologies to solve challenging market problems.
- **Gill Instruments** manufactures and sells ultrasonic anemometer and weather station products to the global meteorological and commercial weather measurement markets.
- **Gill Sensors & Controls** is a leading manufacturer of specialist level sensing, oil condition, position sensors and engine control products focused in the industrial machine condition monitoring, process measurement & control, motorsport and defence markets.
- **Labcal** provides specialist calibration services, with over 20 years' experience providing UKAS accredited calibrations in a wide range of parameters

Working within the Finance team, you will be required to assist with monthly finance reporting, in addition to project work involving multiple systems.

Main duties

- Support the Finance team in meeting their objectives.
- Own the preparation and delivery of the monthly management accounts (P&L, balance sheet and supporting schedules) in line with internal deadlines.
- Maintain accounting records, reconciliations and supporting schedules throughout the year to ensure the Group's statutory accounts are accurate, complete and audit-ready at year end.
- Ensure ledger postings and reconciliations are completed accurately and on time to support preparation of the monthly management account.
- Provide support to the AR and AP ledgers when required.
- Preparation and submission of VAT returns.
- Reconcile monthly inter-company accounts.
- Support managers across the business with timely and accurate reports to facilitate business decisions.
- Provide insights to stock usage and lead annual stock takes.
- Lead the annual stock stake.
- Annual and ad-hoc review and update of standard costs.
- Prepare price lists and assist with the annual budgeting process.

- Preparation of annual R&D tax claims.
- Work with the Business systems manager to maintain and improve the accuracy of the ERP system.
- Maintain and develop management reporting to provide key insights into operational activities.
- Partner with key stakeholders across all businesses to develop and implement operational change through innovative solutions whilst promoting best practices and maintaining internal controls.
- Regular review and maintenance of accounting systems to ensure accuracy of data and reports.

Candidate requirements

Experience and Qualifications

- Experience using Sage Line 50.
- Experience working with an ERP system.
- Experience using Power BI.
- Strong working knowledge of Microsoft Excel and Access.
- Previous experience within a manufacturing or engineering environment.
- ACCA, CIMA or equivalent qualification.
- Good working knowledge of VAT.

Skills

- Highly organised and self-motivated, with the ability to use initiative.
- Able to work effectively to strict deadlines.
- Strong attention to detail.
- Good interpersonal skills, with an enthusiastic and flexible approach.
- Willingness to collaborate with others to achieve team objectives.
- Able to troubleshoot issues and support effective resolution where required.
- Strong problem-solving skills, with a focus on creative yet pragmatic solutions.
- Confident presentation skills.
- Able to work in an office environment and be onsite three days per week.

Reporting structure

Senior Management Accountant – Finance Director

A position profile does not imply that the duties stated are the only ones to be performed by the incumbent. Employees will be required to follow any other reasonable job-related instruction as requested by their manager or a company director.