



## **Position Profile**

Job Title: **Financial Accountant**  
Company: Gill Group  
Department: Finance

## **Company**

The Gill Group is an ambitious, privately owned technology product group of companies based in Hampshire. The group has embarked on a growth plan, involving significant investment and continuous improvement.

Gill has a reputation as a world leader in its field as a designer and manufacturer of high quality sensors and instrumentation. Gill sensors are used by some of the most demanding customers in industrial machine condition monitoring, process measurement & control, motorsport and defence.

The Gill Group is made up of four companies;

- Gill Research & Development is an engineering company committed to product innovation with a focus on developing user friendly, market leading products utilising proprietary measurement technologies to solve challenging market problems.
- Gill Instruments manufactures and sells ultrasonic anemometer and weather station products to the global meteorological and commercial weather measurement markets.
- **Gill Sensors & Controls is a leading manufacturer of specialist level sensing, oil condition, position sensors and engine control products focused in the industrial machine condition monitoring, process measurement & control, motorsport and defence markets.**
- Labcal provides specialist calibration services, with over 20 years' experience providing UKAS accredited calibrations in a wide range of parameters

## **Position Summary**

Working within the Finance team, you will be required to assist with monthly finance reporting in addition to project work involving multiple systems.

### **Specific Monthly Responsibilities to include:**

- Provide support to the both AR and AP ledgers when required
- Produce monthly accounts for smaller group companies
- Manage relationship with Banks
- Reconcile monthly inter-company accounts
- Manage and process credit card expenses
- Assist with month end reporting
- Monthly reporting on utilities and usage
- Administer utility contracts and facilities

**Additional activities**

- Regular review and continuous improvement of finance processes for further efficiencies
- Working with other departments within the business to align the Finance system and ERP
- Investigate and report on areas suitable for cost reductions

**Position Requirements**

- Experience of Sage Line 50
- Experience of ERP system
- Knowledge of Excel and Access
- Previous experience in manufacturing or engineering
- ACCA / CIMA or equivalent qualification
- Good working knowledge of VAT

**Person Specification**

- Highly organised and self-motivated individual with initiative
- Ability to work to strict deadlines
- Attention to detail
- Good interpersonal skills, enthusiastic and flexible approach
- Troubleshoot where required to resolve issues

**Reporting Structure**

Financial Accountant - Group Finance Manager

*A position profile does not imply that the duties stated are the only ones to be performed by the incumbent. Employees will be required to follow any other reasonable job-related instruction as requested by their line manager or a Director.*